

## List of services 2018 of the SLV Munich within the letting of conference rooms

The SLV Munich offers the letting of conference rooms if available and vacant. The following conditions will be used for the year 2018. The prices quoted are net prices excluding VAT. Within the letting the general notes according to section 6 apply. For a request please fill out the form 1, sign it and send it back to the e-mail-address: [konferenzraum@slv-muenchen.de](mailto:konferenzraum@slv-muenchen.de).

### 1. Rental charge per day including cleaning

1.1. Conference room No. 007:	39m <sup>2</sup>	€ 210.00/d
Seating capacity:		
a. Banquet max. 6 persons		
1.2. Conference room No. 010:	39m <sup>2</sup>	€280.00/d
Seating capacity:		
a. Banquet max. 12 persons		
b. parliamentary max. 15 persons		
c. Fishbone seating (parla.) max. 15 persons		
d. U-shape max. 13 persons		
1.3. Conference room No. 137	39m <sup>2</sup>	€280.00/d
Seating capacity:		
a. Banquet max. 12 persons		
b. parliamentary max. 16 persons		
c. Fishbone seating (parla.) max. 16 persons		
d. U-shape max. 12 persons		
1.4. Conference room No.:	48m <sup>2</sup>	€280.00/d
Seating capacity:		
a. Banquet max. 12 persons		
b. parliamentary max. 18 persons		
c. Fishbone seating (parla.) max. 18 persons		
d. U-shape max. 12 persons		

1.5. Conference room No. 114:	72m <sup>2</sup>	€380.00/d
Seating capacity:		
a. Banquet max. 22 persons		
b. parliamentary max. 35 persons		
c. fishbone seating (parla.) max. 35 persons		
d. U- shape max. 22 persons		
1.6. Conference room No. 117:	76m <sup>2</sup>	€380.00/d
Seating capacity:		
a. Banquet max. 22 persons		
b. parliamentary max. 35 persons		
c. fishbone seating (parla.) max. 35 persons		
d. U-shape max. 22 persons		
1.7. Conference room No. 116:	146m <sup>2</sup>	€450.00/d
Seating capacity:		
a. Banquet max. 30 persons		
b. parliamentary max. 70 persons		
c. fishbone seating (parla.) max. 70 persons		
d. U- shape max. 30 persons		
1.8. Conference room „Carl von Linde Saal“:	149m <sup>2</sup>	€580.00/d
Seating capacity:		
Auditorium seating max. 130 persons		

## 2. Surcharges

The surcharges listed below refer tot he aforementioned rental fees.

2.1. Conference room rental on Saturdays:	10 %
2.2. Conference room rental on Sundays and holidays:	20 %

### 3. Technical features

The technical equipment listed below can optionally be rented for the following conditions:

3.1. Speakersystem incl. Two portable microphones: (optional für Raum Nr. 114, 116, 117. 124, 137)	€290.00/d
3.2. Projector: (optional for room No. 044, 114, 116, 117, 124. 137)	€50.00/d
3.3. Slide projector: (can be used flexibly in all rooms)	€50.00/d
3.4. Overhead projector: (can be used flexibly in all rooms)	€50.00/d
3.5. Click-Share System (2 sources / 4 connections at the same time) (can be used flexibly in all rooms)	€90.00/d
3.6. Lectern (can be used flexibly in all rooms)	€50.00/d

For the provision of optional rented technical equipment a fixed amount of € 190.00 will be charged

### 4. Catering/ services

As part of the event a catering or additional services can be booked, but only within our opening hours. If you want any kind of catering, a separate offer will be made for you.

### 5. Parking (only possible on Saturdays, Sundays and holidays)

5.1. Half day rent per parking spot (max. 41 parking spots):	€6.00
5.2. Daily rent per parking spot (max. 41 parking spots):	€12.00

## 6. Use of our rooms

The rooms can be used during the opening hours of the SLV Munich (7:30 am - until 4:30 pm). The key for the booked room can be picked up at the customer office. The acceptance and return of the room is carried out by an employee of the SLV Munich when the key is handed in or returned.

If you would like to rent a room outside the opening hours, please contact us. An employee of the SLV Munich will unlock the rented room at the beginning and close it at the end of the seminar. At this time the room will also be checked. The tenant must ensure the proper use of the premises and will be held liable in the event of non-compliance; reference is also made here to the general house rules. The tenant may only stay on the traffic areas between the entrance and the rented room and the nearest toilets.

## 7. General Notes

7.1. In our conference rooms the requirements of the Venue Ordinance (VStättV) apply.

7.2 The General Terms and Conditions apply, which can be viewed on our website [www.slv-muenchen.de](http://www.slv-muenchen.de).

7.3 The rooms may only be used for training and further education purposes, seminars and the like. Any violation, such as use for concerts, will lead to the immediate termination of the contractual relationship. 7.4.

7.4 We store and use the personal data transmitted by you, such as name, company, address, e-mail and telephone number, for the purpose of individual communication with you in accordance with the Data Protection Ordinance (DSGVO) and the "BDSG-neu". Please note that generally no confidential information should be sent via the form.